



MANLY LAWN TENNIS CLUB Badge 2008 Captain's Duties

- Check carefully if your match is "A" "B" "C"
 - A – for the first 4 rounds is 12 noon to 3pm
 - B - for the first 4 rounds is 3.05pm to 6.05pm
 - C – for the first 4 rounds 12 noon to 6pm
- GRADE 1/1 matches will all be at the later time and the rules allow them to finish the match regardless of the time if both captains agree.
- **DO A ROSTER** for your team (keeping it at least 2 weeks in advance)
- **ORGANIZE** a reserve if needed – details you must make sure are on the result card – tennis NSW number too! Player must be noted as **RESERVE**.
- **ARRANGE** with your team the catering method they wish to employ_i.e. – all put in money and purchase food – or bring own contributions as long as the early matches bring /arrange a sandwich / fruit / cake type deal and the late match has cheese plate / nibbles etc. Discuss the "drink kitty"
- **ENSURE** the result sheet is filled in /completed/signed by both captains and given to the duty person to ring the result through and fax off the sheet to Tennis NSW at the end of the day.
- **ENSURE** – your team knows the match time and how to get to locations – perhaps encourage travelling together. You ALL need to be at the designated centre 10 minutes prior to set down start time.
- **PARKING PERMITS** – the club has secured some 4 hour parking permits – for use around Ivanhoe Park (marked as such) only - these will be released on a first in first served basis – through the club house manager – Who will be on duty from 11.30am - advise your visiting captain they will need to exchange their drivers license for a parking permit and we will do the reverse exchange as they leave- if they are not happy with this- advise there are two parking stations in walking distance! Let them know the rangers are severe at present and all street parking in the area now has a two hour limit – so to allow themselves time to park.
- **Wet weather** - advise your opposition (unless its set in teaming rain with no chance of clearing) that our courts now dry almost as soon as the rain stops – so they will have to come to the courts and make all decisions here.
- **BALLS** – collect the balls and score sheets and water/glasses from the club at least 5 minutes before you are due to start your match. Return them to the bar after the match.
- **Whilst**, I stated these are the **CAPTAINS DUTIES** – delegation is also a highly recommended and desirable course of action – but you must be in control as you have been selected with respect as the one we feel can succeed!
- If you are set down to play a "C" match – (that will always be an away match) – don't let the opposition fool you into using two courts as well as the longer time – play must be only the 6 hours until daylight saving then 5 hours in AEST. It's cheating to play longer!!
- It was also resolved you need only supply water on court and normal hospitality after match – if opposition want sport drinks- they buy their own and similarly when you are away – buy your own!

N.B. IF YOU ARE PLAYING A WHITE CITY TEAM – AWAY – PLEASE CHECK THE LOCATION THEY ARE PLAYING AND ENSURE YOU TELL ALL YOUR TEAM MEMBERS EXACTLY WHERE THE MATCH is to be PLAYED!!

FINALLY – GOOD LUCK –ENJOY – And IF YOU SHOULD ENCOUNTER ANY DIFFICULTIES or have A QUERY JUST CALL ME HOME- 9905-9009 MOBILE – 0403 194 243

However, if you do ring my home please introduces yourself as a member of MLTC before just asking for me – it makes for an easier time for my family and is much friendlier! (plus we will know you aren't selling something!)

*Cheers
Barb Myers – Secretary*